

# Codiac Regional Policing Authority

**Policy #:** G-005  
**Category:** Mission, Vision and Governance  
**Subject:** CRP Authority Charter  
**Date:** Insert  
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## Framework

### Police Act

Under s. 1.1(1) of the *Police Act*, the Minister of Justice and Public Safety shall (a) promote the preservation of peace, the prevention of crime, the efficiency of police services and the development of effective policing, and (b) coordinate the work and efforts of police forces and the RCMP within the Province.

Section 1.1(2) of the *Act* provides that the Minister may provide to boards, councils, police forces, a regional policing authority and the RCMP:

- (i) information and advice respecting the management and operation of police forces and the RCMP in handling special problems, and
- (ii) such other information as the Minister considers to be of assistance.

Finally, Section 1.1 (3) provides that subject to the *Act* and regulations, the Minister may issue guidelines and directives to any police force within the Province for the attainment of the purposes in s. 1.1(1) above.

### Governance Guidelines

In 2011, the Department of Public Safety issued the Police Governance and Oversight in New Brunswick Policy Guidelines (“Governance Guidelines”). These Guidelines apply to a regional policing authority, as well as to other models of police governance in use in New Brunswick. The Guidelines offer the following suggested terms of reference for police governance and oversight bodies:

“The Board shall adhere to the following terms of reference:

- a) Seek out and receive input regarding the community safety and security needs within the municipality/region.
- b) Set the goals, priorities and objectives of the Police Force. FOR RCMP ONLY: Given the nature of the RCMP contractual arrangement, no priority, objective or goal can be intended to interfere with the internal administration of the

- Police Force.
- c) Provide advice to the municipality/regional municipalities regarding the financial and resource needs of the Police Force.
  - d) Monitor the implementation of the priorities, goals and objectives of the Police Force.
  - e) Manage effectively and monitor the financial activities of the Police Force.
  - f) Provide periodic reports as reasonably required to key stakeholders such as the Province, the councils, and the community.
  - g) Conduct the governance of the Police Force according to the Police Act.
  - h) Recruit and appoint the Chief of Police and any Deputy Chief of Police [subject to the ratification by municipal council] (Municipal and Regional forces only).
  - i) Direct the Police Chief to monitor his or her performance.
  - j) Establish guidelines with respect to the indemnification of members of the Police Force for legal costs.”

The Governance Guidelines also contemplate a role for the police governance and oversight bodies in the following areas:

- Strategic planning
- Communications with stakeholders
- Risk oversight
- Human resources oversight and succession planning
- Complaints against Board members
- Administration of the Board, including nominations, orientation and ongoing training, managing conflicts of interest, board evaluation, committee structure and meeting procedures, etc.
- Policy development in areas such as procurement, code of conduct for Board members, financial administration

## **Policy**

The CRP Authority members come together to make decisions collectively. Although not called a ‘board’, they effectively function as a board of directors in carrying out the responsibilities of the CRP Authority under the *Police Act* and its agreements with municipalities and the RCMP (through the Government of Canada).

In keeping with evolving governance norms, the CRP Authority is expected to provide stewardship and strategic leadership in the following key areas:

- Approval of CRP Authority’s Mission (purpose) and long-term Vision
- Oversight of the organization’s values and ethics
- Appointing (in collaboration with the municipal funding partners) and managing the CRP Authority’s relationship with the Officer in Charge (OIC)
- Engagement in the development of and approval of a strategic plan for CRP Authority
  - Set the goals, priorities and objectives of the CRPS; given the nature

of the Regional Police Services Agreement (RPSA), no priority, objective or goal can be intended to interfere with the internal administration of the RCMP

- Approval of the annual performance plan and budget for the CRP Authority (subject to ratification by the municipal funding partners)
- Monitoring the performance of the Regional Police Service against approved plans and budgets
- Financial oversight
  - Manage effectively and monitor the financial activities of the CRPS
  - Provide advice to the Regional municipalities regarding the financial and resourcing needs of the CRPS
- Risk oversight
- Quality oversight
- Human resources oversight
- Oversight of communications and stakeholder relations
  - Seek out and receive input regarding the community safety and security needs within the region
  - Provide periodic reports as reasonably required to key stakeholders such as the Province, Municipal Councils and the community
- Compliance and accountability oversight
  - Conduct the governance of the CRP Authority according to the *Police Act*
- Board effectiveness and efficiency