

Codiac Regional Policing Authority

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Category: Authority Affairs
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Framework

Municipal Agreement

Article 6(5) of the 2001 agreement between the three municipalities to establish the Codiac Regional Policing Authority (CRP Authority) provides that the “Authority may adopt by-laws and policies to govern and regulate its activities.”

Policy

Given the importance of maintaining public confidence in the civilian governance of regional policing, the CRP Authority, as a matter of policy, has made it a requirement for all short-listed candidates for potential nomination to the CRP Authority to complete the process for a criminal record check.

Prior to being appointed as a member of the CRP Authority, candidates will be required to present to the nominating party a criminal record clearance check that can be obtained by making a request to the Codiac Regional Police Service (CRPS). This clearance check is a requirement for eligibility as a member of the CRP Authority.

The general standardized approach adopted by police forces for criminal record checks requires the person involved to request the record check directly. Record checks will not be conducted on behalf of organizations. Should there be an indication that a record may exist for the individual requesting the check, confirmation and specific information can only be obtained by the submission of fingerprints which the CRPS will process through the RCMP Fingerprint Center in Ottawa. If confirmation of a record is then received, the criminal record information will only be released to the person requesting the check. The potential CRP Authority nominee will then decide whether to disclose the information received should he/she wish to continue to pursue the appointment process.

If the nominee discloses any record information, the CRP Authority Chair and the nominating party will then decide whether the record presented is sufficient cause to inform the appointee designate that they are not suitable for the appointment. The types of offences that would warrant the determination of unsuitability for appointment to a CRP Authority are generally any offences the CRP Authority deems to be unacceptable, which may include: convictions for offences related to crimes of

violence, sexual offences, public-trust offences, drug offences, or serious driving offences.

Those who have nominating authority under the *Police Act* shall be responsible to ensure a police record check has been conducted. As a general guideline, a final consultation between the CRP Authority Chair and the relevant Mayor should occur with the Officer in Charge (OIC) before the Mayor recommends to the CRP Authority the acceptance of a CRP Authority nominee.