

# Codiac Regional Policing Authority

**Policy #:** G-403  
**Category:** Financial Oversight  
**Subject:** CRP Authority Expenditure Approval  
**Date:** Insert  
**Review Cycle:** Year 3/5  
**Review Date:** 2023

## Framework

### Police Act

Section 17.05(3) of the *Police Act* provides that the Codiac Regional Policing Authority (CRPA) must establish an accounting system for revenues and expenditures and shall annually appoint an auditor and the provisions of Section 79 of the *Local Governance Act* respecting audits apply with the necessary modifications to the CRPA and the auditor appointed by the CRPA.

### Municipal Agreement

Pursuant to Section 7 of the Municipal Agreement, the administration, accounting and payment of all invoices and expenses of the CRPA shall be carried out by the City of Moncton. Upon receipt of invoices from the CRPA, Moncton shall, in turn, invoice Riverview and Dieppe for their respective shares, which invoices must be paid within 30 days of receipt.

## Policy

In accordance with Policy G-402 Procurement, the CRP Authority Chair, or a designate, and a member of the Executive Committee will have signing authority on all contracts entered into by CRP Authority. This Policy describes how payments under those contracts will be approved and processed.

1. The Chair, or a designate, or the Chair of the Finance Committee and a member of the Executive Committee may approve all expenses previously approved by the CRP Authority for ongoing contracts such as rental, legal, accounting, or other ongoing contractual arrangements.
2. All one-time payments in excess of \$5000.00 authorized by the CRP Authority or contemplated in the budget require signed approval by the CRP Authority Chair, or a designate, and a member of the Executive Committee.