

CRPA / APCR

REPORT FORM / FORMULAIRE DE RAPPORT

To CRPA Board members
Destinataire

From Governance Committee
Expéditeur

Date June 8, 2023

Subject Committee Report to the CRPA
Objet

Presenters (if applicable) Corinne Godbout, Committee Chair
Présentateurs (le cas échéant)

Length of presentation (if applicable) (see agenda for allocated time)
Durée de l'exposé (le cas échéant)

Type **Public/Publique** **Public**
Private/à huis clos

CURRENT STATUS / SITUATION ACTUELLE

The Committee met and discussed:

1. CRPA Board Policies: COMPETENCY MATRIX - CPRA Table Format
Committee did a final review of the draft Skills Matrix to be proposed to the Board: It includes a Board Member Skills Matrix and Member Committee Info.

Confirmed that it aligned with the COMPETENCY MATRIX - CPRA Table Format found within the CRPA Policies (available on line) at: <https://crpa-aprc.ca/nd-wp/wp-content/uploads/2021/03/COMPETENCY-MATRIX-CPRA-Table-Format-.pdf>

- a) Next steps:
- Request the item be added to the agenda of the next CRPA meeting and include a draft document with the meeting materials;
 - Document presented to the CRPA Board in draft format at the next meeting,
 - Collect feedback from the CRPA Board members.

Updates will be made as needed, and the final competency matrix document to be submitted for approval at the subsequent CRPA meeting.

2. The Chair and I met with OIC and members of senior management to:
 - Review and identify policies which require additional actions to be implemented
 - Work will continue over the summer
 - Committee intends to report back to Executive Committee with recommendations in the Fall.

Thank you to the senior management team for making yourselves available for this exercise and productive discussion.

3. On boarding:
 - Committee discussed steps that could be taken to support the on boarding process.
 - Considering that there are still a lot of new members of the Board and given the important budget under its authority, two recommendation were discussed:
 - That the executive committee prioritize the development of on boarding materials relating to financial oversight by the board, including a presentation on the financial interaction between the CRPA and the municipalities. What are the consequences of overspending? Outsourcing of this work should be considered to ensure this is completed

in a timely fashion if needed. Governance committee members are available to participate in this exercise as needed.

- The Executive Committee ask the Finance Committee to review what information is required to support the board in its exercise of prudent financial management, and how reconciliation of the two different fiscal year ends of the municipalities and the CRPA impact the presentation of such information. Can improvements be made?

These items are consistent with the objectives of the Governance Committee for 2023.

Respectfully submitted,

Corinne Godbout
Chair, Governance Committee