

**MINUTES**  
**CODIAC REGIONAL POLICING AUTHORITY**  
**Business Meeting #232**  
**June 8, 2023, 6:00 p.m.**  
**Moncton City Council, Moncton New Brunswick**

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**IN ATTENDANCE:**

**BOARD MEMBERS:** Don Moore (Chair), Moncton representative  
Nagesh Jammula (Vice Chair), Moncton representative  
Jocelyn Chan (Treasurer), Moncton representative  
Véronique Chadillon-Farinacci (Secretary), Moncton representative  
Benoît Bolland, Dieppe representative  
Matt Carter, Riverview representative  
John Coughlan, Riverview Councillor  
JJ Doiron, Province of New Brunswick representative  
Corinne Godbout, Dieppe Councillor  
Irwin Lampert, Moncton representative  
Monique LeBlanc, Moncton Councillor  
Scott Steeves, Moncton representative

**CODIAC RCMP STAFF:** Supt. Benoit Jollette, Officer-in-Charge (OIC)  
Insp. Chantal Farrah, OIC Specialized Policing Services  
S/Sgt. Thierry Malenfant, acting OIC Operations  
Charles Savoie, Director, Strategic Planning and Policing Support Services  
Debbie Hathaway, Financial Administrator

**GUESTS:** Kristal LeBlanc, CEO, Primary Dog Handler to Justice Facility Dog Jaz

**RECORDER:** Tania Gould, Executive Assistant

**CALL TO ORDER**

At 6:04 pm, the Chairman called the meeting to order.

**1. ADOPTION OF THE PROPOSED AGENDA**

Upon enquiry from Corinne Godbout, the Chairman confirmed that live interpretation is available and functional.

**MOTION: THAT** the Agenda of the CRPA Regular Business Meeting #232 of June 8, 2023 stand approved as circulated.

**Moved by:** Monique LeBlanc

**Seconded by:** Scott Steeves

With the board's approval, the Chairman advised that there would be a slight pause of the meeting following the presentation to allow the board members to interact with Justice Facility Dog Jaz and to take a group photo.

**MOTION CARRIED**

## **2. DECLARATION OF CONFLICT OF INTEREST**

The Chairman enquired if there were any known conflict of interest that may become evident throughout the meeting. None declared.

## **3. ACKNOWLEDGMENT OF GUESTS**

The Chairman welcomed the public in attendance as well as guest presenter, Kristal LeBlanc. He asked the public in attendance to register their names with the CRPA's Executive Assistant.

## **4. ADOPTION OF THE APRIL 20, 2023 MINUTES OF BUSINESS MEETING # 231**

**MOTION: THAT** the circulated Minutes of the CRPA Regular Business Meeting #231 of April 20, 2023 stand approved as circulated.

**Moved by:** JJ Doiron

**Seconded by:** Véronique Chadillon-Farinacci

**MOTION CARRIED**

## **5. PRESENTATION: JUSTICE FACILITY DOGS NEW BRUNSWICK by Kristal LeBlanc, CEO, Courage Centre, Primary Dog Handler to Justice Facility Dog Jaz and Secondary handler to Justice Facility Dog Marielle**

The Chairman introduced the guest presenter.

Ms. Kristal LeBlanc handed out some pamphlets to the board members and Codiac RCMP staff. She introduced herself and provided her informative PowerPoint presentation (Appendix "A"). A brief Q&A ensued following the presentation.

*At 6:33 pm, the meeting paused*

*At 6:38 pm, the meeting resumed.*

The Chairman advised that he would do a draw for a board member to win the Jaz stuffy provided by Ms. LeBlanc.

## **6. CHAIR'S GENERAL REPORT – Don Moore, Chairman**

The Chairman provided his report (Appendix "B").

## 7. BUSINESS ARISING:

### a. Executive Committee – Don Moore, Chairman:

The Chairman provided the Executive Committee report (Appendix “C”).

On question by Monique LeBlanc regarding the status of the governance review by Maureen Reid of BoardWorks Consulting, the Chairman responded that Mike Randall of Portfolio Solutions will be continuing the work moving forward. He further added that there would be two working sessions sometime in either July or August to get this finalized. These sessions would be to complete the Strategic Plan as well as identify things to accomplish above regular duties of the board over the next three years, i.e. new website, etc.

On question by Corinne Godbout regarding a time frame on the establishment of the CRPA’s Strategic Plan, the Chairman responded that he hopes to have it completed by end of August; however, indicated that realistically it’s more likely to be in September. He added that board level discussions with Mike Randall are required in order to complete the Strategic Plan.

### b. Finance Committee: Finance Report – Jocelyn Chan, Committee Chair

#### i. Motion to publish the March and April 2023 Summary Financial Statements:

Jocelyn Chan, Treasurer and Chair of the Finance Committee, provided the Finance Committee Report (Appendix “D”) for the March (Appendix “E”) and April (Appendix “F”) 2023 Financial Statements.

**MOTION: THAT** the March and April 2023 Summary Financial Statements stand approved as circulated; and **THAT** they be approved for publication on the CRPA’s website.

**Moved by:** Jocelyn Chan

**Seconded by:** John Coughlan

**MOTION CARRIED**

The Chairman added that the Finance Committee is actively working on the 2022 Financial Statements in preparation for the upcoming AGM.

### c. Quality of Policing Committee – Scott Steeves, Committee Chair

Scott Steeves provided the Contract and Quality of Policing Committee report (Appendix “G”).

On question by Monique LeBlanc regarding the new KPIs, Scott Steeves responded that the new KPI data will be collected from April to June and presented at the September QPC meeting.

### d. Governance Committee – Corinne Godbout, Committee Chair

Corinne Godbout provided the Governance Committee report (Appendix “H”).

The Chairman received the recommendations on behalf of the Executive Committee who will in turn go back directly to the Governance Committee and the recommendations that require the boards approval will be done accordingly.

The Chairman thanked Corinne for her leadership on this Committee which had not been very active in the past.

## **8. NEW BUSINESS:**

### **a) Competency Matrix – Matt Carter**

Matt Carter explained that as part of the Governance Committee's mandate to review of the CRPA's policies, the Committee noted that the skills and competencies data of the current board members, as per Policy G-1001, are not available. This data is required as part of the nomination process as well as to identify potential areas of strengths and weaknesses in term of board competencies. He reviewed the circulated draft competency matrix (Appendix "I") and asked that each board member complete their competencies.

Brief Q&A ensued where feedback was received from board members. Matt Carter and Corinne Godbout thanked the board members for their feedback.

## **9. CODIAC REGIONAL RCMP – Supt. Benoit Jollette, Officer-in-Charge (OIC):**

Supt. Jollette first noted the following:

- He thanked the Governance Committee on advising him of the proper reporting to the board. The new reporting will consist of 8 different sections.
- He spoke of the newly hired Community Relations Manager, Melissa Hachey, who was just security cleared and will be starting at Codiac on Monday.

He then proceeded in providing his OIC report to the CRPA (Appendix "J").

Within his report, Supt. Jollette offered to facilitate a presentation from the Director of the newly mandated Nova Scotia-New Brunswick Serious Incident Response Team SiRT in the Fall. The Chairman accepted the offer on behalf of the board.

At the request of JJ Doiron, Supt. Jollette spoke of the newly appointed RCMP Commissioner, Mike Duheme.

John Coughlan, on behalf of the Riverview Mayor and town council thanked Supt. Jollette for all the hard work being accomplished in the Town of Riverview. Supt. Jollette expressed that he is very pleased with the improvements in communicating the day-to-day police service accomplishments of the Codiac Regional RCMP.

## **10. ENQUIRY WHETHER ANY MEMBER OF THE PUBLIC WISHES TO SPEAK TO AN ITEM ON THE AGENDA**

The Chairman enquired if a member of the public wished to address the board.

The Chairman advised the speaker that he has five minutes and that his comments must be directed to the Chairman of the board and be respectful.

Mr. Robert McKay first mentioned that he would be referring to role of court jester. He then expressed his gratitude to the

CRPA in making various documents available to the public on CRPA website. He referred to the February 9<sup>th</sup> meeting minutes and expanded on his points made in the minutes. He advocated of a possible forum with some Canadian and global experts on police creativity and encouraged the municipalities, the CRPA & the Codiac RCMP in making it happen.

**11. NEXT MEETINGS:**

- Annual General Meeting (AGM), Thursday June 22, 2023 at 6:00 pm, (Dieppe City Hall)
- Regular meeting, Thursday September 28, 2023 at 6:00 pm, (Moncton City Hall)
- Regular meeting, Thursday November 9, 2023 at 6:00 pm, (Dieppe City Hall)
- Regular meeting, Thursday December 7, 2023 at 6:00 pm, (Moncton City Hall)

**12. ADJOURNMENT**

The Chairman adjourned the meeting at 8:04 pm.

E&OE